

Application guideline and for exhibitions (Large and Medium booth)

1. Specification of exhibitions (Large and Medium booth)

(1) Number of booths (planned)

Type of booth	Fee	Maximum number of booth
Large (60㎡)	¥2,200,000 (tax incl.)	2
Medium (30㎡)	¥1,320,000 (tax incl.)	3

(2) Venue : Tsukuba International Congress Center, Multipurpose Hall (planned)

(3) Schedule : The carry-in / carry-out dates are scheduled as follows, but the official schedule will be announced by the management office when notifying the booth allocation.

	Dates (planned)	
Carry-in	June 13 (Sunday)	13:00~18:00
Exhibition	June 14 (Monday) ~15 (Tuesday)	9:00~17:30
	June 16 (Wednesday)	9:00~15:00
Carry-out	June 16 (Wednesday)	15:00~17:00

2. Application method

(1) Application method :

Please fill out the "Exhibition Application Form" and send it by e-mail or fax. The exhibition application form can also be downloaded from the lecture website.

(2) Place for application :

The JSM 77th Annual Meeting Management Office, JTB Ibaraki Minami Branch
Takezono 2-2-4, the 2nd ISSEI building 3F
TEL: 029-860-2872 FAX: 029-854-1664
E-mail : mice-tsukuba@jtb.com

(3) Application deadlines :

March 12, 2021 (Friday)

- * Space is limited, so the deadline will be closed as soon as it is full.
- * If the planned number of exhibition booths is not reached, the application deadline may be extended, so please contact the above secretariat.
- * We will send you an invoice after the application deadline.
- * Please pay the transfer fee.
- * We will replace the receipt issued by the bank with our receipt.

(4) Cancellation policy :

It cannot be canceled unless the organizer finds it to be force majeure. If you must cancel the exhibition or change the contents, please submit a document stating the reason and obtain approval.

In case of cancellation of application due to exhibitor's convenience, the following cancellation fee will be charged;

50% of the application fee until March 12, 2021 (Friday)

100% of the application fee/No Refund after March 13, 2021 (Saturday).

- * If it becomes difficult to hold an exhibition due to force majeure such as natural disasters and infectious diseases, we will refund after deducting the expenses already incurred at that time. If you have not paid, we will issue an invoice for expenses that have already been incurred at that time.

(5) Others :

Please note that the exhibitor is responsible for the management of each exhibitor, and the organizer is not responsible for any theft, loss, damage, etc., including compensation.

The following will be given to the companies that cooperated with the exhibition.

(There is no invitation to the social gathering)

Large booth exhibitor : 5 participation certificates, 5 printed proceedings

Medium booth exhibitor : 3 participation certificates, 3 printed proceedings

AX destination : 029-854-1664 or

E-mail destination : mice-tsukuba@jtb.com

(To the JSM 77th Annual Meeting Management Office)

Deadlines for applications : March 12, 2021

Exhibition booth (Large & Medium) application form

1. Name of applicant

Company			
Department			
person in charge			
Address	〒/Postal code		
	※Invoices will be sent to the above address and the person in charge.		
TEL		FAX	
E-mail			

2. Specifications request ※Please enter the desired number of booths

desired number of booths	Large booth () ※¥2,200,000 (tax incl.) /booth
	Medium booth () ※¥1,320,000 (tax incl.) /booth
Electric power	<input type="checkbox"/> Not required
	<input type="checkbox"/> 100V Power () W
	<input type="checkbox"/> 200V (Single-phase · Three-phase) Power () W
Special decoration	No / Yes

3. Contents of exhibition(s)

Please specify the exhibit items. (Product name, quantity, weight, etc.)
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4. Contact information

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